

Dear Norwood Factor performer and parents/carers,,

I am writing to inform you about arrangements for the upcoming show. Due to the Omicron variant we will be spacing out the seats to ensure the event is as safe as possible. Therefore, we will be capping on the amount of tickets available to ensure that as many participants as possible can have their families and friends present to support them.

Ticket Sales

There will be two priority sales windows, before tickets are released on general sale.

Priority Window 1*: Finalists - maximum 4 tickets per person - Thursday 8th December

Priority Window 2*: Performers (dancers, band, backing singers, choir, presenters) - maximum 2 tickets per person - Monday 13th December

*Please note that for the above priority windows, we are accepting cash only. Money should be brought to the Performing Arts office in exchange for tickets.

General Sale+ (subject to availability) - 9am Wednesday 15th November - maximum 4 tickets per booking

+Tickets will be available to buy either in cash from the Performing Arts office or online at www.ticketsource.co.uk/thenorwoodschool

Tickets are priced at £5 for adults and £3 for students and children.

There will be no tickets available on the night of the show. Ticket sales will close at 5pm on Thursday 16th December.

In the event that the show is cancelled, or further audience limitations are imposed on us due to an increased risk, full refunds will be given. Please understand that we as a school are doing all that we can to ensure that the show can go ahead, and in the safest possible way. We apologise for any disappointment that may be caused for a reason beyond our control.

Covid Safety

All external audience members will be required to show proof of a Negative Lateral Flow Test, registered on the NHS website or app, taken up to 24 hours before the event (from 7pm Wednesday 15th December). Please do not bring in the covid test you have just taken or just a photo of a covid test - we will need to see the actual test result registered on the NHS website. Visitors without this proof will sadly not be admitted. We will not be able to provide tests for visitors to administer at the event.

All audience members will be required to wear a face mask throughout the performance and sit in their allocated seat.

Rehearsals

Students will be off timetable to rehearse at various points throughout the day on Monday and Tuesday.

All students involved in the show will be off timetable on Wednesday and Thursday.

On the day of the show (Thursday 16th December), all students involved will remain on site when the school day ends at 2.50pm. They should have enough food and drink with them as they will not be permitted to leave the school site. The show will begin promptly at 7pm and end at approximately 9.30pm. Please ensure that arrangements are in place for them to be collected or taken home safely.

Filming/Photography

We will be filming the event. This film will be available for family members to watch should audience numbers be further restricted. If you would rather your child was not filmed then please let us know - although please understand that this may mean that they will be unable to take part in the performance.



The Norwood School,
Crown Dale,
London,
SE19 3NY

Head teacher: Denise Webster NPQH

We also ask that you do not film the event on your own devices, as this can be distracting to the performers, presents a safeguarding issue and can take away from the enjoyment of the show.

Thank you for your continued support with this event and we look forward to welcoming you on Thursday 16th!

Your faithfully

Mr P Crisp

Head of Performing Arts