

June 2018

Dear Parent/Student

**Arts Week: 9<sup>th</sup> – 12<sup>th</sup> July and Tooting Bec Sports Day: 13<sup>th</sup> July**

Preparations and lots of hard work are currently under way for this year's Summer Arts Week and our Sports Days. As always, we know that both staff and children are really looking forward to the huge variety of events and activities that will be on offer. It would be very helpful to those of us who are organising everything if you could kindly return your son/daughter's permission slip (attached) for both Arts Week and Sports Days promptly by **Thursday 28<sup>th</sup> June** and complete the financial contribution on "Wisepay" as soon as possible.

The costs of any transport during the week will be organised by the school – although children will need to have their oyster cards on them each day. The whole school will be out on trips this year on **Thursday 12<sup>th</sup> July**. Students have had assemblies explaining how they can opt for a particular type of trip – please see list of trips and permission slip attached. We will do whatever we can to ensure that each child has a trip of their choice but we will allocate places on a first come first served basis. To secure a place on the trips you must complete and return your reply slip and have paid your contribution on Wisepay. Reply slips and payments will be dated for fair allocation of places. The cost of the trips and all special workshops and visitors who will be coming into school during the week are all being heavily subsidised by the school and please remember that your contribution will be paying towards the cost of the whole week NOT just the trips. For any trips, you will need to provide your child with a packed lunch unless they have free school meals, in which case they will be provided with one from the school.

Please note that copies of letters, permission slips and arrangements for trips will also be available to view on the Website under "News and Events" tab, Arts Week/Trips/Sports Days 2018. Students will be given a detailed timetable for the week nearer the time. In advance it would be helpful if you could speak to your son/daughter about our high expectations for the week that we have reminded them of in assemblies.. These include:

**Punctuality during the week:**

Students must arrive to school on time and register in their allocated bases as instructed. Rooming's will be displayed during the week on the lower corridor. We will not be able to wait for latecomers and so students run the risk of unfortunately being sent home if they miss a trip. We will not reimburse the cost of trips missed due to lateness.

**Behaviour:**

We continue to have the highest expectations of behaviour at all times during the week. We know that pupils will remember their manners and will act as excellent ambassadors for the school whilst offsite and will treat all the special visitors we have in school with their usual friendly, respectful, manner.

**Timings:**

Thursday trips that are further afield may return later (approximately 6.00pm). Students/parents will be informed of this nearer the time.

**Uniform and Equipment:**

School based workshops and activities will require students to be in their full school uniform. Any specific PE equipment needed will be communicated to those children affected nearer the time. Students should always have basic equipment with them eg pens/pencils etc.

**MFL Trip:**

Students who are going on the Opal Coast French residential will be expected to join trips on Thursday 12<sup>th</sup> July and so will need to sign up nice and early.

**Merlin Entertainment Pass Holders:**

We will not be accepting Merlin passes on either the Thorpe Park or Chessington trip. Students opting for these trips will be expected to pay £30 and £25 respectively.

**Friday 13<sup>th</sup> July Tooting Bec Sports Day:****ALL STUDENTS MUST COME TO SPORTS DAY IN THEIR FULL PE KIT.**

There will not be the opportunity or space for children to change so all pupils must arrive in their proper PE kit. Students must be prepared for all weather eventualities – water/suncream/hats/umbrellas in case of hot weather or umbrellas in case of rain. Students will be given further information on arrangements for the Tooting Bec Sports Day during Tutor Time week beginning Monday 9<sup>th</sup> July.

Yours sincerely,



Ms J Nicholas

**Senior Deputy Headteacher**