



PLEASE READ THIS BEFORE COMPLETING THE ENROLMENT FORM

Information & Guidance Booklet 2019

Dwaynamics Summer Camp

The Summer Camps come under the Parallel Youth Enterprise, in partnership with the Metropolitan Police

About Dwaynamics CIC (DSF)

We are a non-profit registered CIC Reg 09549468 and voluntary organisation who, through working in partnership with the Metropolitan Police and other agencies, provide an extensive programme of activities that benefit inner city young people.

Our aims are, through early intervention, to promote good citizenship; ensure that young people are diverted from anti-social behaviour and crime; are safeguarded / protected from perhaps being a victim of crime.

Dwaynamics Summer Camp Key Information

Project Manager: Pastor Lorraine Jones / Richard Davis **Tel:**07525535959/ 07958114723

Summer Camp Venue: Arch 282 Belinda Road, Loughborough Junction SW9 7DT

Website: www.dsfcic.co.uk

Dates: Tuesday 30 July to 31 August (Tuesday, Weds, Thurs, Fri, Sat)

Times: 10AM – 2PM (10:00 – 14:00) Sat 11.30am – 1.30pm

Total Cost: £5 Per young person Per Session

Age: young people between the ages of 5 and 16 **only**

Each Child Per Session: £5

There are concessions for other special cases. Please enquire when you enrol.
Proof of low income will be required (i.e. Council Tax benefit letter and Income support).

Lunch: Food is not provided; therefore, the young person should bring a packed lunch or make suitable food arrangements.

There will be a tuck shop on site where a variety of snacks, drinks can be purchased.

Take away meals are not permitted on site.



How to Enrol / Register 2019

Register on the day or request that one be emailed to you email: dwaynastics@gmail.com

www.dsfcic.co.uk

Using this booklet for guidance, complete the enrolment form. This should be carried out by a parent or legal guardian. For safeguarding, insurance and health & safety purposes, please ensure the form is filled in correctly.

Then choose from the following, A or B:

- a) Complete the form, to include your preferred payment option (see 'how to pay' below) and send the form back online to: dwaynastics@gmail.com
This will be sent directly to the team for processing.

You will still have to go along on an enrolment day and provide the information below.

OR

- b) Take the completed application form, with the items below and payment to an enrolment :

Tuesday 30th July, Dwaynastics Arch 282 Belinda road SW9 7DT

1. When registering, you must provide:

TWO Passport size photos of the young person, proof of age and address and payment

For proof of age, we will accept birth certificate / passport / medical card / working family tax credit / DSS child benefit form

For proof of address, we will accept: utility bill (up to 3 months old) / council tax / telephone bill or other valid proof, which will be approved by the enrolment staff

How to Pay 2019

There are two payment options available:

Option A: pay in person on an enrolment day with a cash payment where you will receive a receipt.

Option B: pay online via bank transfer.

If you select this option you must complete an online enrolment form, which can be requested. Then email the form directly to the charity administrator

via: dwaynastics@gmail.com

You will then be sent an email giving our bank details and a reference for your payment.

For more information either ask a member of staff or email the charity administrator.



SUMMER CAMP RULES

By enrolling your child, you accept that your child will abide by these rules. We take the welfare of our young people very seriously. Any breach of the following rules could result in temporary or permanent exclusion from the Summer Camp, or another form of discipline.

- ✓ The possession of drugs, alcohol, weapons and cigarettes is strictly prohibited.
- ✓ Offensive behaviour will not be tolerated. Members are expected to behave appropriately whilst on trips and whilst on the journey to and from offsite activities.
- ✓ Out of bounds areas may not be entered and barriers & walls must not be climbed. In the interest of everyone's safety, members must remain within the camps designated space.
- ✓ Food and drink may not be consumed within the marked area.
- ✓ Members will not be admitted into the Boxing Gym or allowed on any trips without a valid membership pass.
- ✓ A valid membership pass (administered by staff) must always be carried to entre premises every day.
- ✓ Lost membership cards will be replaced at the cost of £2.00, plus an additional passport-sized photograph must be provided for the new card.
- ✓ No aerosols, spray cans or water pistols of any kind are to be brought to the school or on any trips.
- ✓ Sport equipment and all property belonging to the Summer Camp are always to be treated with care and respect . Members found deliberately damaging property will be subject to punishment and required to pay for the damage.
- ✓ All property, clothing and valuables, including mobile phones, brought to the Camp will remain the responsibility of the member to ensure its safekeeping.
- ✓ Above all, all members should respect one another and ensure a calm, fun and enjoyable environment for all.



Staffing Arrangements

The camp manager is Richard Davis who is supported by a team of Police Officers and personnel, Volunteers, qualified seasonal staff who work together to ensure that all young people enjoy their time in a safe and diverse environment. For safeguarding purposes, all staff have had a Disclosure and Barring Services (DBS) check.

Activities

Our activities are comprehensive, enjoyable and a proven success with the young people.

Off-site activities can include Local Park Trips for out door sports activities, Seaside Trips, Park picnic

Our on-site workshops can include arts & crafts, music, dance, Sports Programme.

The young person can choose which activity they partake in and can sign up for offsite trips.

Consent

The Enrolment Form requires you to sign that you have read this booklet. Unsigned forms cannot be accepted.

Donations

We welcome and accept donations. If you are interested and wish to make a donation, however small, please do speak to a member of the enrolment staff.

Compliance with the General Data Protection Regulations (GDPR)

The personal information given by you is processed for the purposes of ensuring that we risk assess and safeguard each service user in readiness and during our sessions.

That information includes Enrolment details. Names, ages, gender, addresses, contact details, photographs and any some medical information of those participating in the Lambeth & Wandsworth Summer Camps. Also, names, addresses, contact details, consent forms and some bank details of the parents / guardians of the above participants.

These details are destroyed as soon as possible after the conclusion of the summer camps.

Full details of our GDPR NOTICE can be found on our website www.dsfcic.co.uk



WAYNE SIMPSON
FOUNDATION

Please ensure that you read this booklet before completing an application form